

# Silver FlaG

## Pre-Deployment Guide



2003 - 2004

Det 1, 823 RHS  
Tyndall AFB, Florida



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## SECTION 1. GENERAL INFORMATION

### 1.1 LOCATION

The Silver Flag Exercise Site is located on Tyndall AFB, Florida, along the Northwest Florida Gulf Coast, east of Panama City. The site's main entrance is located on US Highway 98, eight miles east of the Tyndall main gate (look for DET 1 823 RHS Silver Flag Exercise Site sign and Flag Pole).



### 1.2 REPORTING TIME

Schedule your arrival to Silver Flag for no later than **Sunday at 0900 hours**. The first briefing starts at 1200 hours, Sunday. Keep the Chief, Mission Support informed of your travel plans. **Please FAX unit enrollment forms at least 3 weeks prior to training week and travel itinerary NLT 7 days prior to arrival (DSN 523-8785).**

Teams may arrive 1 day prior to class start date and are encouraged to stay on site.

The Duty NCO is the site point of contact for teams arriving and departing Silver Flag. If a team encounters any changes in travel itinerary i.e., cancelled/delayed flights, broken aircraft etc., contact the Duty NCO at Commercial: (850) 819 – 4012 (Cell phone).



## 1.4 COMMERCIAL AIR SERVICE

Due to the smaller size aircraft serving the Panama City area, we suggest you make your reservations early. Also each member should pack a uniform and a toiletries kit in their carry-on bag in the likely event your bags do not make it with you. **If your travel plans route your team through Pensacola, Dothan or Tallahassee your Readiness Flight is responsible for acquiring ground transportation to and from the Silver Flag Exercise Site. Tyndall transportation contractor will not support transportation requests to Pensacola, Dothan or Tallahassee.** If your base is 12 or less hours from Silver Flag, you may want to consider a commercial bus as your mode of transportation.

### Contact Numbers for Area Charter Buses:

**B-Franz Charters, Inc.**

2525 West Tennessee St.  
Tallahassee, Fl. 32304  
[bfranzcharters@aol.com](mailto:bfranzcharters@aol.com)  
(850) 575-5147  
Fax: (850) 575-5238

**Professionally Yours, Tours**

9123 Panama City Bch. Pkwy.  
Panama City, Fl. 32407  
(850) 234-3459  
Fax: (850) 234-0770

**McIntosh Charters and Tours**

10200 Hwy. 31, Spanish Fort, Al. 36527  
(334) 621-9964  
103 Dauphin St, Mobile, Al. 36602  
(334) 433-3130

**Southern Coaches, Inc.**

1751 Reeves St, Dothan, Al.  
1-800-235-6849

## 1.5 GROUND TRANSPORTATION

Tyndall transportation contractor will only provide transportation from Panama City Airport and the Tyndall flight line to Silver Flag exercise site. On Departure, Tyndall transportation will only provide transportation from Silver flag to Base Lodging, Tyndall flight line, or Panama City Airport. All requests for Tyndall transportation ground support will be directed through the Chief, Mission Support (DSN: 523-8701). It is each team's responsibility to arrange transportation to and from the Silver Flag site. Those who arrive without prior ground transportation arrangements will need to make their own travel arrangements. There are commercial taxis available at the PC airport; approximate cost from airport to the site is \$35 – 40. Contact the Chief, Mission Support (DSN 523-8701) NLT 7 days prior to arrival to report flight number and arrival time.

### Contact Numbers for Taxis and Rental Cars/Vans:

**AAA Taxi**

(850) 785-0533

**Yellow Cab**

(850) 763-4691

**Deluxe Coach Taxi Service**

(850) 763-0211

## FM (6F071) – ENROLLMENT FORM

### Avis

(850) 769-1411

### Budget

Local: 1-800-527-7000 (Out of Town: 1-800-527-0700)

### National Car Rental

(850) 769-2383

### Hertz

(850) 763-2262

If traveling by military or charter aircraft, bring a prepared manifest for your return flight. **Don't palletize your baggage** unless you absolutely have to. If you elect to palletize your baggage, have your base Traffic Management Flight contact Tyndall Traffic Management Flight at DSN 523-3138 to make arrangements for unloading your pallet. Air freight support is limited.

## 1.6 PRIVATE/GOVERNMENT VEHICLES ON-SITE

Students are not allowed to operate POVs on or off the site during the training period. Students will be told where to park their cars when they report in and they will not have access to their vehicles until training is complete. Personnel traveling to the site by government vehicle will also park their vehicles for the duration of the training. The Silver Flag Exercise Site is a **closed site**. Students are not allowed to leave the site.

## 1.7 IN PROCESSING/TDY ORDERS

Each student will be required to turn in one copy of his or her orders when in-processing. **All TDY orders must state "subsistence in kind status under field conditions" in block 16.** Officer students are required to pay the current discount meal rate for all meals consumed including MREs. At the time of publication, the current discount meal rates are; breakfast \$1.40; lunch and dinner \$2.80. **For active duty teams, the TDY orders must state "group travel order"** to obtain the return trip flight meals at no cost. Team orders should specify exactly the date and times of field duty. Travel order funding codes should also include provisions for personnel to return to their home stations in case of emergency. Don't forget to include the excess baggage authorization for students required to bring special equipment.

## 1.8 WHAT TO BRING (There is no place to secure valuables at Silver Flag)

- **Personal bag with items listed:**  
Personal clothing for off duty time, enough sundries for 6 days, i.e., soap, razor blades, insect repellent, sun screen, etc.
- **Mobility A-Bag with the items listed:**  
Sleeping bag, work gloves, canteen, web belt and Kevlar helmet.
- **Safety-toed boots, wet weather gear, and field jacket with liner (in cool weather)**
- **All team members are required to bring a serviceable M-17A1 or MCU-2A/P protective mask with carrier and Ground Crew Ensemble (GCE) or JS-LIST/J – FIRE and protective mask.**
- **All team members are required to bring an AF Form 245, Employment Locator and Processing Checklist, with the top two lines complete except for ULN/Ln #.**



## **1.9 MEDICAL PROFILES**

Any student with a medical profile or a medical condition, which prevents them from performing their full duties, including pregnancy, will not attend this training. Any student who cannot perform training activities due to a medical condition **will be returned to their home station immediately at home station expense.**

## **1.10 DEPARTURE TIME**

**Departures time is 1700 hours, Friday.** No early departures will be allowed except for emergencies. Teams/personnel will not receive course credit for unauthorized early departures.

## **1.11 CHANGING TRAINING DATE**

You must contact your MAJCOM Readiness office to get approval for any change to your training date.

## **1.12 VISITORS/OBSERVERS**

Team members are authorized to sponsor visitors between 1800–2200 hours (L) on any day except Thursday. Visitors must report to hooch # 23 to sign in and receive a briefing on site policies. The camp commander must be notified of any visitors on site.

The attendance of any observers must be coordinated by letter with the site Chief (DSN 523-8704) or Chief, Mission Support (DSN: 523-8701 Fax DSN: 523-8785) at least 1 week prior to class date.

## **1.13 HELPFUL INFORMATION**

**ATM not available on Site.**

You might want to bring along some money and change to use at the following places:

- Field Exchange
- Pay Phones
- Vending Machines

**Emergency messages** can be left for students during duty hours (0700 –1600 Monday-Friday) by calling DSN: 523-8700 or 8701 or commercial (850) 283-8700 or 8701. After duty hours, emergency messages should be directed to the student command hooch at DSN: 523-8778 or 8779 or commercial (850) 283-8778 or 8779.

SILVER FLAG ADDRESS: Det 1, 823 RHS  
264 Strange Point Loop Rd  
Tyndall AFB, Fl. 32403-8504

**FINANCIAL MANAGEMENT AND COMPTROLLER  
(6F071)**

The FM Silver Flag program is designed to combine classroom training with a practical, hands-on exercise to provide advanced agent training to FM personnel. The training will consist of a bed down/course orientation day (Sunday), 3 days of classroom instruction, 1½ days of a field training exercise (FTX), and 1/2 day of remedial training (if necessary). The bed down/orientation portion will consist of a classroom orientation, a core task pre-test, DD Form 2665 exercise and a tour of the Silver Flag site. The classroom instruction targets areas identified by the Contingency Training Lifecycle team and will be followed by a final exam administered on the Wednesday before the FTX. The FTX begins at 0600 Thursday morning and is a realistic exercise designed to challenge each student with scenarios and tasks that they may encounter during a bare base deployment. Some tasks and assignments during the FTX will be timed. Each individual will be evaluated in all areas identified during the FTX.

**Home Station Training Prerequisites:**

Silver Flag training does not replace home station training. In fact, Silver Flag activities depend on adequate home station preparation. Each student must possess the 6F071 AFSC, be certified on all core tasks, and have completed the Comptroller Contingency Familiarization Course (CCFC). If the student has not completed the CCFC within 6 months of deploying to Silver Flag, then we recommended they review the CCFC as a refresher prior to attending Silver Flag.

**Additional Item To Bring:**

FM students are also required to bring their OJT records with them. These records must include a copy of the most recent CCFC completion certificate.

**Changing The Training Date:**

FM personnel must contact their respective MAJCOM Functional Manager to obtain approval for any change in scheduled training dates.

**In Processing/TDY Orders:**

FM personnel will not state “Group Travel” on their orders, but they will be in field conditions.

**POCs:**

[Kevin.olmstead@tyndall.af.mil](mailto:Kevin.olmstead@tyndall.af.mil)  
[Richard.dale@tyndall.af.mil](mailto:Richard.dale@tyndall.af.mil)



**FM (6F071) – ENROLLMENT FORM**

Unit/Base of Individual Attending Training		Date	
Point of Contact (POC)		Phone (DSN)	
POC e-mail Address		Fax Number	

<b><i>AFS</i></b>	<b><i>RANK</i></b>	<b><i>NAME Last, First, MI</i></b>	<b><i>SEX M/F</i></b>